

Checklist for Digital Books

COVER and INTERIORS

- All Images are RGB color []
- All Images are 150 dpi/ppi []
- Cover files are placed properly and renumbered []
- JPEG 2000 compression is **NOT** used []
- No** security or lock on Digital PDF files []
- PDF/A is **NOT** used []
- File-naming conventions used (e.g., “pub-ExampleTitle_v1.pdf”)..... []
- Digital PDF files are Preflighted and Optimized []